



## Application for Mentor Programme Membership

The London Diamond Bourse is an exclusive institution, whose history, traditions and facilities make it unique in the UK. A private members club combining over 75 years of tradition and a code of conduct with membership to the only diamond specific trade association in the UK.

A well-respected brand of over 80 years standing, your mentor programme membership signifies your affiliation with our well known and trustworthy organisation and is a symbol that you have been mentored by some of the best in the industry.

The London Diamond Bourse is one of thirty World Federation of Diamond Bourses in 22 countries around the world; affiliation with us brings prestige, along with access to knowledge and connections renowned within the trade.

With our Mentor Programme membership, we aim to give you the best start to the industry, with access to your very own personal mentor who will have a wealth of experience and knowledge to share with you, alongside access to additional training, networking events and more.

**To the Council of Management of the London Diamond Bourse and Club. Through submission of this signed application, I understand that I hereby agree to the below:**

1. I have received, read and understood the terms and conditions of the London Diamond Bourse Mentor Programme, and unconditionally and unreservedly accept all of them.
2. I fully understand that whilst I am a member of the Mentor Programme, I am strictly prohibited from trading within the London Diamond Bourse, and from trading under the London Diamond Bourse name. Proactive Mentor Programme membership for a minimum of two years, will then enable full membership application where I will be permitted to trade.
3. I wish to become a member of the London Diamond Bourse and Club's Mentor Programme subject to your terms and conditions of which I have accepted unconditionally and without reservation. If accepted, I request you enter my name in the Mentor Directory of members accordingly.

Signed \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

# Mentor Programme Application



## About You

Title: Mr Mrs Miss Ms Other please state:

Name:

Home address:

Postcode:

Telephone number:

Personal email address:

Date of Birth:

Please provide a brief summary of your professional aspirations.

Please indicate any other professional bodies or trade associations of which you hold membership.

# Mentor Programme Application



## Personal Qualifications

Level of education held:      GCSE              A-Level              Degree              Masters

Other please state:

Please detail any relevant professional qualifications, including completion date and grade obtained.

Please detail the institutions from which these qualifications were obtained.

Please provide your student identification number:

Please submit any professional qualification certificates obtained, or proof of enrolment along with this completed application form.

# Mentor Programme Application



## References

All Mentor Programme memberships are required to have completed or be undertaking an education programme within the jewellery/diamond/gemstone industry. In support of this, we request that two references are provided of whom can verify your education status, or your professional interest in the industry. Please state their name, address and contact details (email is preferred) in the section below.

References can be provided by: tutor, lecturer, course leader, employer, previous work experience, current or previous industry mentor or colleagues.

For applicants who are unable to provide proof of education, membership is considered at the discretion of the Council of Management and strictly on a case-by-case basis. If you are unable to provide an industry or educational reference, please provide details of two personal references.

Reference 1	Reference 2

# Mentor Programme Application



## Mentor Programme Membership Type

The London Diamond Bourse and Club currently offer two types of Mentor Programme memberships. A 12-month membership, and a rolling monthly membership. The details of these membership types can be found below.

12-Month Membership	Monthly Membership
<p>£300 inc VAT per year. Payable in full on acceptance of application via secure payment link or BACS. A minimum of 1 calendar months' notice is required prior to annual renewal date to cease membership.</p> <ul style="list-style-type: none"> <li>- Expert mentor with monthly 1-1 sessions</li> <li>- Free student workshops and industry Q&amp;A sessions</li> <li>- Admission to our public student directory</li> <li>- Designated mentor programme WhatsApp group</li> <li>- LDB networking events and seminars</li> <li>- Discounted LDB education courses</li> <li>- Use of the LDB mentor programme logo</li> </ul>	<p>£30 inc VAT per month. Payable by standing order on a rolling monthly basis. A minimum of 1 calendar months' notice is required to cease membership.</p> <ul style="list-style-type: none"> <li>- Expert mentor with monthly 1-1 sessions</li> <li>- Free student workshops and industry Q&amp;A sessions</li> <li>- Admission to our public student directory</li> <li>- Designated mentor programme WhatsApp group</li> <li>- LDB networking events and seminars</li> <li>- Use of the LDB mentor programme logo</li> </ul>

Please state which membership type you wish to apply for:

12-Month Membership <input type="checkbox"/>	Monthly Membership <input type="checkbox"/>
<p>£300 inc VAT in advance Payment methods: Via secure 'pay now' link on invoice.</p> <p>Via Bacs: Account name: London Diamond Bourse Sort Code: 20-37-83 Account number: 20719897</p>	<p>£30 inc VAT per month. Payable by monthly standing order Account name: London Diamond Bourse Sort code: 20-37-83 Account number: 20719897</p>
	<p>For office use only</p>



## Data Protection

The London Diamond Bourse (LDB) will hold and process data on you for purposes connected with your membership. This data will be held electronically and may be transferred to WFDB (World Federation Diamond Bourses) and other London Diamond Bourse Members. You hereby consent to the Bourse holding, processing and transferring data as described in this statement during your membership of the LDB and following the statements termination.

## Application Signature

I, the undersigned hereby apply for Mentor Programme Membership of the London Diamond Bourse and warrant the accuracy of the above information. I confirm that information given is correct, and that checks to verify my identity will be made through my references.

**Signed:**

**Date:**

**Print Name:**

**Please ensure you have included the following with your application:**

- A copy of your driver's licence or passport
- A copy of all relevant qualifications or proof of education enrolment
- A clear, professional photograph of you.

**Applications should be returned to:** Stacey Aylott – Operations Manager London Diamond Bourse, 100 Hatton Garden, London, EC1N 8NX or emailed to: [mentor@londondiamondbourse.com](mailto:mentor@londondiamondbourse.com)

## Commitment to diversity statement:

“We are dedicated to creating an inclusive space for all our Employees and Members, extending the culture of inclusion into our Bourse. Diversity and inclusion are integral to our ethos. Our membership initiatives are designed to attract suitably qualified individuals regardless of their race, sexual orientation, religion, beliefs, age, gender, disability status or any other dimension of diversity. Our approach to diversity is based on a belief that different perspectives and backgrounds create a stronger and more creative organisation.”